

Bedford Rifle and Revolver Club, Incorporated  
By-Laws

Article I – Name

The long name of this corporation shall be “Bedford Rifle and Revolver Club, Incorporated”; the short name shall be “BRRC, Inc.”.

Article II – Purpose

The purpose of this corporation shall be the encouragement of organized firearms shooting among United States citizens with an emphasis toward a better knowledge of the safe handling of firearms, as well as improved marksmanship through education, competition and instructional events. It shall be our further purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism.

Article III – Membership

- A. Applicants are required to be citizens of the United States of American, be a minimum of 21 years of age, and may lawfully possess firearms. Upon application for membership, the application will be held for 30 days. Applications must be approved by a unanimous vote of membership present during a regular monthly business meeting of BRRC, Inc. All applications for membership shall be delivered to the Secretary. Applicants are requested to be a member of a gun rights or pro-Second Amendment organization, such as the National Rifle Association.
- B. There is a \$50.00 initiation fee payable upon acceptance into the club. The Board shall determine this fee and revise as needed.
- C. All members must subscribe to the following pledge:  
I certify that:
1. I am a citizen of the United States of America.
  2. I am not a member of any organization or group having as its purpose or one of its purposes, the overthrow by force or violence the Government of the United States or of any of its political subdivisions.
  3. I have never been convicted of a crime of violence and that if admitted to membership, I would fulfill the obligations of good sportsmanship and good citizenship.
- D. BRRC, Inc. will not discriminate on the basis of race, religion, color, national origin, gender, disability, marital status, veteran status, or ancestry.

E. Membership dues shall be payable on July 1st of each year. Dues shall be determined by the Board and approved by the membership during the annual meeting of the corporation. Family members will participate at Club member shooting rates when accompanied by the related member.

F. Members who are delinquent in payment of dues, payable on July 1 of each year, shall not be eligible to vote or enjoy any privileges or benefits offered by the Club, including, but not limited to, use of range facilities. Membership shall automatically be terminated for any member 60 days delinquent. Any member terminated for nonpayment of dues who wishes to be reinstated to membership will have to apply in writing to the Board of Directors, which will consider the request and determine whether, and upon what terms, to grant reinstatement.

G. Members reaching seventy years of age or older, having been paying BRRC Inc. members for at least five years prior, may request BRRC, Inc. to consider them as "honorary members" who then will no longer be required to pay annual club dues.

H. Spouses of members may participate in club functions, such as matches, on the same basis, and at the same costs, as the member spouse, but shall not have a vote at meetings. In the event of the death of the member spouse, that member's surviving spouse may apply for member status as provided in Article III A of these By-Laws without paying the application fee or initiation fee. As with other members, the surviving spouse seeking membership is required to complete the usual application forms, complete the safety orientation, participate in two different club-sponsored matches, attend two monthly meetings, and pay the annual dues. The provisions of Section G above will apply after the spouse has maintained membership in his or her own name for five years.

#### Article IV – Meetings

A. The annual meeting of the corporation shall be held in April of each year on a date, time, and place to be determined by the Board. If the annual meeting does not take place on the date and time scheduled, the Board shall hold it within a reasonable time frame thereafter.

B. The regular business meeting of the corporation shall be held monthly on a date, time, and place determined by the Board.

C. Special meetings of the corporation shall be called by the President upon the receipt of written request by at least two members of the Board, or receipt of written request from general membership, signed by not less than 20% of membership in good standing, stating the objectives of the meeting. The Board shall determine the time and place of such special meeting. Notice of the time, place, and agenda of the special meeting shall be provided to members in good standing not less than ten days prior, if at all possible, to the date for holding the special meeting.

D. Meetings of the Board shall be called as needed, at such time and place as the Board determines. The annual meeting of the Board shall be called in April after the annual meeting of the corporation to appoint new officers.

E. A quorum for a meeting of the corporation shall be 10% of membership in good standing. A quorum for a meeting of the Board shall be a majority of the Board.

#### Article V – Board of Directors

A. The Board of Directors (Board) shall appoint the President, Vice President, Secretary, Treasurer, and Executive Range Officer at the annual meeting of the Board. Officers shall hold offices for one year or until successors are elected.

B. The Board shall manage the affairs of the corporation. The Board shall consist of no fewer than three nor more than nine directors elected by the members of the corporation in good standing. The Board may make agreements with organizations or individuals to carry out objectives of the corporation.

C. A member of the Board may be removed by a majority vote of membership in good standing whenever in their judgment it is in the best interest of the corporation.

D. The Board may accept the resignation of any officer. The vacancy may be filled by appointment of the remaining members of the Board, until a special meeting of the corporation is called to elect a replacement.

#### Article VI – Duties of Officers

A. President – The President shall preside at all meetings of the corporation and of the Board, shall be a member ex-officio of all regular and special committees, and shall perform all other duties pertaining to this office.

B. Vice-President – The Vice-President shall perform the above duties in the absence or at the request of the President.

C. Secretary – The Secretary shall handle all official correspondence pertaining to the proper preparation and forwarding of all reports required of the club by the National Rifle Association and by the Director of Civilian Marksmanship. The Secretary shall assume responsibility for the collection of all dues, and shall remit it to the Treasurer, retaining the proper receipt copy. The Secretary shall be responsible for re-affiliating the club annually with the National Rifle Association. The Secretary shall notify the members in good standing of all meetings as outlined in Article IV and keep a true record of all official meetings of the Board and of the corporation. The Secretary shall have the custody of the books and papers of the corporation except the Treasurer's books of accounts. The Secretary shall have the authority to appoint assistants.

D. Treasurer – The Treasurer shall have charge of all corporate funds and place the same in such banks as approved by the Board. Such money shall only be withdrawn by the Treasurer for the payment of bills incurred by and for corporate business and functions. Accurate account of all transactions shall be maintained and a detailed report including vouchers shall be provided as requested at the meetings of the Board and of the corporation.

E. Executive Range Officer – The Executive Range Officer shall have charge of the club range, printing of scorecards, purchase of range supplies, and the coordination of shooting events. This office shall contract no bills without the authorization of the Board. The Executive Range Officer shall have the authority to appoint assistants.

#### Article VII – Discipline

A. Members are responsible for their guests during club functions. Guests are required to follow all rules and regulations of the club. Violations of the rules or regulations on the part of the guests will result in the removal of such persons, along with the inviting member, from the premises.

B. Members or guests violating club rules while on club property may be asked to leave by any Range Officer. The Board shall determine if further discipline is warranted and will review actions of this nature.

C. Warning, suspension, or expulsion of members may be issued by the Board for the below violations. This list is not inclusive.

1. Violations of safety rules related to the handling or use of firearms that may be of a threat to lives or to the safety of others.
2. Unauthorized possession or use of illegal weapons; i.e., fully automatic firearms, explosives or explosive devices, silencers, etc.
3. Consumption of alcohol, unlawful use or possession of controlled substances while at club functions, or intoxicated state upon arrival to club functions.
4. Convictions for criminal acts of conduct occurring at any time.
5. Willful or negligent damage to or defacement of corporate property or the property of other persons.
6. Falsification or alteration of corporate records.
7. Theft, unauthorized removal, use or misuse of records or property belonging to the corporation or other persons.
8. Acts of physical violence or threatening gestures.

9. Disregard for firing range rules.

10. Political activity involvement at corporate functions is not permitted; i.e., fundraising functions, campaigning, etc.

D. Procedures for warning, suspension, or expulsion of members shall be as follows:

Any member in good standing may present charges against another member, including officers. The charges shall be in writing and delivered to the President. If the charges are against the President, such shall be delivered to the Vice President.

The Board shall deliver a true copy of the charges to the charged member within five days upon receipt by the President or Vice President.

Upon receipt of the charges, the Board shall meet within 15 days to review such charges. If the charged member is a member of the Board, the remainder of the Board will meet. If the Board decides that the charges do not have merit and validity for further investigation, the Board shall explain their position to the person bringing forth the charges. The person bringing forth the charges may contest the Board's decision by calling a special meeting by procedures outlined in Article IV.

If the Board decides that the charges have merit for further investigation, a second meeting of the Board shall be called with the charged member and the member who brought forth the charges. This meeting shall be called within a 15 day period following the first meeting of the Board. The charges, affidavits and exhibits that are to be presented in support of both parties, shall be presented at the meeting. Upon review, the Board shall resolve the matter to the satisfaction and agreement of both parties involved with the full approval of the Board for the resolution conditions. If the Board is not in full approval of the resolution conditions, the Board must call a special meeting of the corporation to present the charges, affidavits, and exhibits that were reviewed by the Board. A two-thirds vote of membership present, in good standing, is required to pass a motion to resolve the matter.

E. The voicing of petty, unwarranted concerns or complaints, with apparent malicious intent, regarding the personality or views of another member will not be tolerated. Members engaging in such unwarranted complaining may be subject to a warning, suspension, or expulsion from the club. However, legitimate complaints and concerns relating to matters that are in direct conflict or in violation of corporate documents should be reported to the Board as soon as possible.

#### Article VIII – Dissolution Clause

In the event of dissolution, the assets of this corporation remaining after the payment of its outstanding accounts shall be distributed to an organization of the type described in

Section 501 (c) (4) of the U. S. Internal Revenue Code of 1954 or corresponding sections of future amendments thereto or to the Federal Government or to a state or local government for exclusively public purposes.

Article IX – Amendments

Any member of the corporation may introduce amendments to these by-laws at any meeting called for that purpose. Such proposed amendments, as agreed upon by the corporation, must be acted upon by membership at a meeting called for that purpose and shall be notified as outlined in Article IV. A two-thirds vote of membership present, in good standing, shall be necessary to pass or reject amendments.

I hereby certify that these by-laws have been adopted by a two-thirds majority vote of membership present, in good standing, on 9/7/2021.

President's Signature      Date

Secretary's Signature      Date